

ML DQ DEMENTIA LES GUIDE

ML DQ DEMENTIA TEMPLATE

A template has been created that covers both national and local requirements for a Dementia Review. You do not need to complete any other template. This template is available through the shared folder in Resource Publisher.

Pages	CLAIM CODE
Dementia Template Overview	<p style="color: red; font-weight: bold;">TICK BOTH BOXES BELOW FOR THE PATIENT TO BE INCLUDED IN THE ICB LES CLAIMS</p> <p><input type="checkbox"/> Dementia monitoring administration No previous entry</p> <p><input type="checkbox"/> Dementia annual review 09-Mar-2026 »</p> <p style="font-size: small; color: blue;">If you are undertaking the activity for a patient that is not permanently registered with your practice please also complete the temporary registration section.</p> <p><input type="checkbox"/> Temporary registration No previous entry</p>
Dementia Review	
Carer Annual Health Check	
Dementia Screening	
Template Information	
QoF Care Plan	

SEARCHES

All searches for the Enhanced Services can be found in the distributed searches folder in ES&R.

Please find detailed below information about the searches:

- ML DQ ICB Dementia LES 2026-27 v1.0
 - ACTION Dementia LES
 - CLAIMS Dementia LES
 - Invites
 - xBI Reports

All the search's work on the assumption that relevant codes have been added to the patients record from the template 'ML DQ Dementia'

ACTION Dementia LES

This folder contains searches which may affect your payments. Please review these searches and take action to ensure that these patients are not missed from your claims.

DEMDQ1 Identifies patients on the dementia register but do not have a diary entry on their record for recall purposes, using the code 24918100000100 [Dementia annual review (regime/therapy)]. Without a diary entry, these patients may not be invited for a review. If you are using your own recalls this search can be ignored. **ACTION**: Review and add diary code, if relevant.

Name
DEMDQ1 Dementia Register, NO Diary Entry
DEMDQ1 Report
DEMDQ2a Dementia Annual Review, NO Claim Code
DEMDQ2a Report
DEMDQ2b Claim Code, NO Dementia Annual Review
DEMDQ2b Report
DEMDQ3 Dementia Claim Code, CHECK Consultation Type
DEMDQ3 Report
DEMDQ4 Dementia Review coding NOT ON Dementia Register
DEMDQ4 Report
DEMDQ5 Dementia Register, NO LES Dementia Review completed
DEMDQ5 Report
Info Only - Dementia Care Plan Declined or Unsuitable
Info Only - Dementia Care Plan Declined or Unsuitable Auto Report



DEMDQ2a, 2b Identifies patients who have not had a review completed, using the relevant codes identified on the template. The report attached to the search can identify if any codes have been missed. Identifies patients who have not had a review completed, using the relevant code from the template or have simply just not had one done. The report can identify if any codes have been missed. **ACTION:** Review patients, check both codes are on patients record (these should be on the same day).

249181000000100 Dementia annual review

713821000000106 Dementia monitoring administration

DEMDQ3 Identifies patients with accurate dual coding that has been entered on the wrong consultation type. For Dementia, this should be a face to face review, home visit or telephone consultation in exceptional circumstances. **ACTION:** If you find any activity in the Action/Check Consultation Type searches that should count towards claims, add a new consultation to the patient's record (on the same date as the excluded one) using an acceptable consultation type of **Face to Face Consultation** and the correct claim codes (see above). This keeps the original consultation unchanged and ensures the patient appears in the claims searches.

DEMDQ4 Identifies patients with accurate dual coding, however, they are not currently on the dementia register and so will not appear on the claims. **ACTION:** Review to see if patient should be on dementia register, adding an accurate diagnosis date and code. If the patient should not be on the dementia register, please select an alternative code for review.

DEMDQ5 Identifies patients on the dementia register who have not had a LES review completed, using the relevant code from the template. The report attached to the search identifies if the patients have had a QoF Review. **ACTION:** Review patients to see if they have had a QoF review, check both LES codes are on patients record (these should be on the same day). For those patients with no review, invite them in for a review.

The Info Only search provides information on how many patients have declined from 1st April.

CLAIMS Dementia LES

Claim Codes added on the same day









249181000000100 Dementia annual review

713821000000106 Dementia monitoring administration

Claims searches are based on left/deceased patients and both codes above being added on the same day to the patient's record, no more than twice within the specified timeframe, with a minimum of 3 weeks between each review. Where possible all reviews should be carried out face to face. However, the searches are based on a face to face, home visit or telephone consultation type, to capture any exceptional circumstance reviews carried out by telephone. Searches can be found in the ACTION folder for those who do not have an acceptable consultation type.

Please note – the Dementia register in the claims searches folder is based on left and deceased patients so should not be used to identify those who have not had a review. Searches for dementia patients who have not yet had a review can be found in the ACTION folder.



As the specification advised that no more than 2 reviews can be claimed, this search is split into two to clearly identify how many 1st reviews and how many 2nd reviews have been completed, using the appropriate two claim codes (on the same day), with a minimum of 21 days between the 1st and 2nd review.

Name
 Dementia LES: Dementia register (incl left/dec for claims purposes)
 Dementia LES: 1st Reviews Completed
 CLAIMS Dementia LES: 1st Reviews Completed (view report for ...
 FOR CHECKING Dementia LES 1st Reviews Completed Report
 Dementia LES: 2nd Reviews Completed
 CLAIMS Dementia LES: 2nd Reviews Completed (view report for ...
 FOR CHECKING Dementia LES 2nd Reviews Completed Report
 xPLEASE READ

The report(s) labelled CLAIMS provide the number of reviews broken down by month for each of the 1st and 2nd reviews. You need to view results of this report to be able to see the breakdown by month. **This will be the information that is provided for payment.** A list report FOR CHECKING is available to show you which patients are included in the claims. This report should be checked for errors. **It is the responsibility of the practice to check through the patients lists to ensure they are claiming appropriately and any duplicates are removed. The DQ Team are not responsible for any incorrect claims made using these searches.**

Invites

You may wish to use your own recalls system. If that is the case, then these searches can be ignored.

Name
 Dementia Patients to Invite
 Dementia Patients to Invite Auto Report

These searches use the diary entry codes in the Template and Action searches.

249181000000100 |Dementia annual review (regime/therapy)|

Run the searches using the date period the patients are due their review for invitation into the surgery. You can use these searches to look for future patients to invite by entering future dates or overdue by entering dates for previous months.

xBI Reports

These reports form part of a number of reports that get collated and sent to ML Business Intelligence to form the LES Monitoring Report.