ML DQ LTC LES GUIDE

ARISTOTLE INFORMATION

The identification of your cohort of patients for the following areas of the LTC LES will come from the Aristotle Population Segmentation Tool LSC.

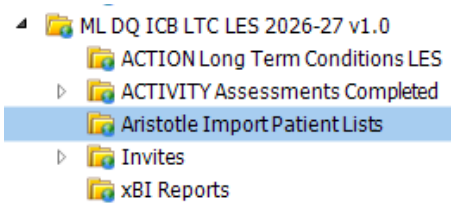
- Population Health Management (LTC LES 26/27: PHM)
- CVD (LTC LES 26/27: CVD)
- Respiratory (LTC LES 26/27: Respiratory)
- Severe Mental Illness (LTC LES 26/27: SMI)
- Diabetes (LTC LES 26/27: Diabetes) **or** Frailty (LTC LES 26/27: Frailty)

You can find it by entering Population Segmentation Tool LSC into the search box on the Aristotle Homepage. For any assistance with Aristotle, please contact the Aristotle Helpdesk **mlcsu.aristotlesupport@nhs.net**

Details on how to use the tool for the Long-Term Conditions LES can be found in the separate Aristotle User Guide on the LSC ICB GP Intranet.

https://primarycare.lancashireandsouthcumbria.nhs.uk/wp-content/uploads/2026/04/LTC-LES-Patient-List-User-Guide-26.pdf?x90861

We have included a folder in the LTC LES Search Package where you can import your Aristotle patient lists if you wish to keep the LTC LES work together.



BATCH ADDING CODES

Before this step, you should have downloaded your patient list(s) from Aristotle and imported your list of patients into EMIS Web.

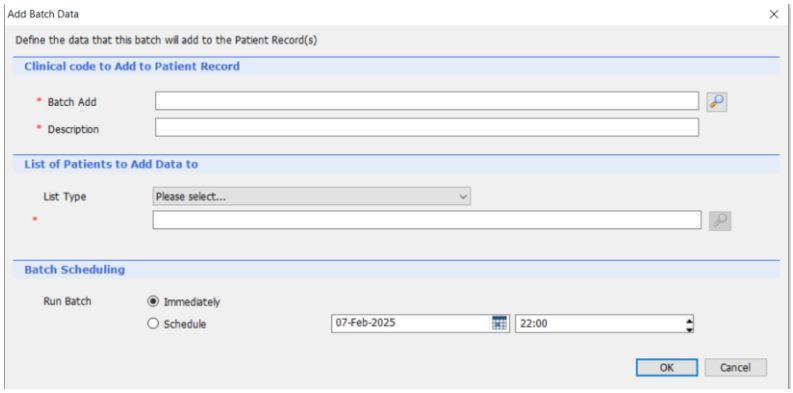
The next part of the process is to batch add two codes (main and subcategory) to each set of patients to enable them to be searched on. ***Please note: this should be done after 1 April 2026 to differentiate from last year and these codes are for administration purposes only. This only needs to be done once at the start of the financial year.***

- Find the patient list in population reporting that you have imported from Aristotle.
- Click on Batch Add from the ribbon at the top of the screen and click on Clinical Code.



Midlands and Lancashire CSU
Lancashire Data Quality Team,
MLCSU IT Service Desk: Sostenuto self-service portal / 0300 555 0212

You will then be presented with this screen:



Please complete as follows:

- *Batch Add. Click on the spyglass to find the code you wish to batch add to your search (list of codes can be found below).
- Description. Something needs to be entered into the description. We suggest adding Batch added for LSC ICB LTC LES.
- List Type. Select Search Population (included).
- *. Click on the spyglass to choose which search you wish to batch add the codes to. These will be each of the searches that you have imported from Aristotle.
- Click OK at the bottom of the dialogue box.
- This process should be repeated for each of the imported patient searches.

The following codes should be added to the relevant patient list:

	Patient Group	Code to be Batch Added	
Main Category	**ALL PATIENTS**	756161000000107	Meets eligibility criteria for well-being assessment for long term conditions

	Patient Group	Code to be Batch Added	
Subcategory	Population Health	716081000000105	Social circumstances
Subcategory	CVD	417206009	Cardiovascular disease monitoring
Subcategory	Respiratory	268511007	Respiratory disease monitoring
Subcategory	SMI	713761000000107	Mental health monitoring administration
Subcategory	Diabetes	713671000000109	Diabetes monitoring administration
Subcategory	Frailty	894301000000105	Frailty needs assessment planned

ML ICB HOLISTIC HEALTH ASSESSMENT TEMPLATE

The ML ICB Holistic Health Assessment template should be completed for the Holistic Health Assessment of the LTC LES. The template can be found in your shared folder on Resource Publisher.

Please Note - For the chronic diseases listed in the LTC LES, the chronic disease annual reviews should be carried out using your normal template that you would use in practice. The LTC reviews **do not** need to be completed on the same day as the Holistic Health Assessment.

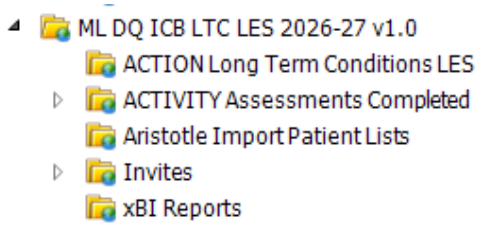
For information, ML DQ have the following templates available that cover all aspects of QoF and any additional asks within the LTC LES.

- ML DQ CVD Established
- ML DQ COPD and DQ Asthma
- ML DQ SMI Physical Health
- ML DQ Diabetes
- ML DQ Frailty

SEARCHES

All searches for the Enhanced Services can be found in the distributed searches folder in Enterprise Searches & Reports.

Please find detailed below information about the searches:



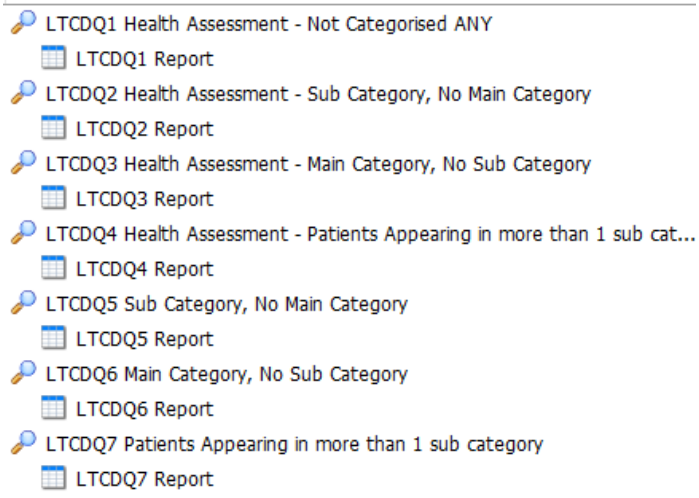
All the searches work on the assumption that relevant codes have been batch added to the patients record to identify a cohort of patients and from the template 'ML ICB Holistic Health Assessment'.

Searches can be run as and when required to look at your current position. **Please note**: the data for the BI Dashboard is run once a month on the 1st of the month for data in the previous month. The data provided to BI is cumulative so any amendments made after 1st of the month will be picked up in the next months data run.

ACTION Long Term Conditions LES

This folder contains searches which may affect your payments. Please review these searches and take action to ensure that these patients are not missed from your claims.

The searches have been split into two. Searches 1-4 are based on those who have had a health assessment and should be prioritised. Searches 5-7 have not had a health assessment but do have anomalies in the coding that needs correcting should they have an assessment.



LTCDQ1 Patients in this search have had a health assessment but have not had the two category codes (main or sub) batch added, so will not appear in the payment searches. **ACTION**: Add the main category batch add code AND a subcategory batch add code.

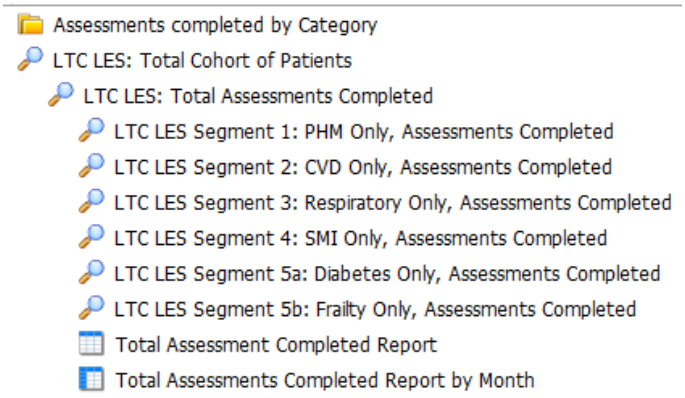
LTCDQ2 Patients in this search have had a health assessment and have had a subcategory code added but NOT the main category code so they will not appear in the payment search. **ACTION**: Add the main category batch add code.

LTCDQ3 Patients in this search have had a health assessment and the main category code added, but NOT a subcategory code. **ACTION**: Add the subcategory batch add code.

LTCDQ4 Patients in this search have had a health assessment and are appearing in more than 1 subcategory and will not count towards your individual category targets. **ACTION**: Remove 1 or more of the subcategory batch add codes.

LTCDQ5-7 have the same actions as LTCDQ2-4 above, but these patients have not currently had a health assessment. This coding will need correcting ready for if they have a health assessment.

ACTIVITY Assessments Completed

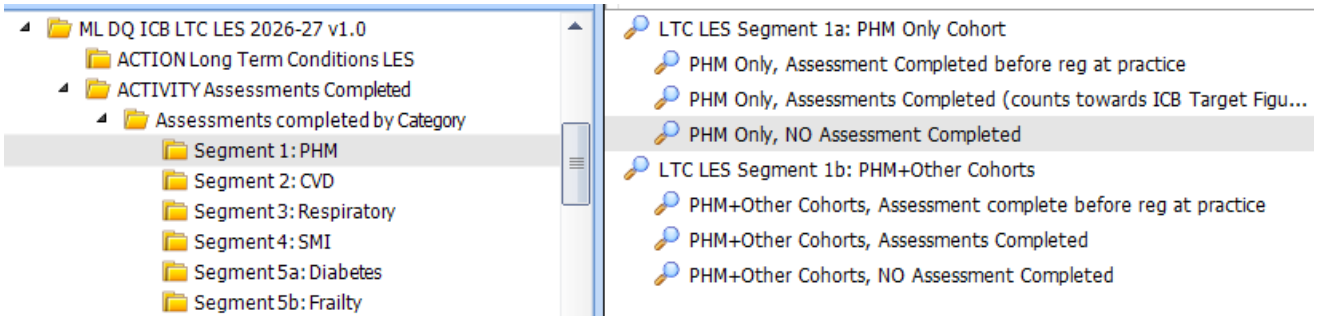


These searches identify the total cohort of available patients and how many of those have had an assessment using the code in the template (see code below). This search will be used for BI reporting purposes. New searches have been added that show how many patients have been assessed for each of the individual segments. Two reports show your total patients assessed and which category they appear in and a breakdown of how many assessments have been completed by month.

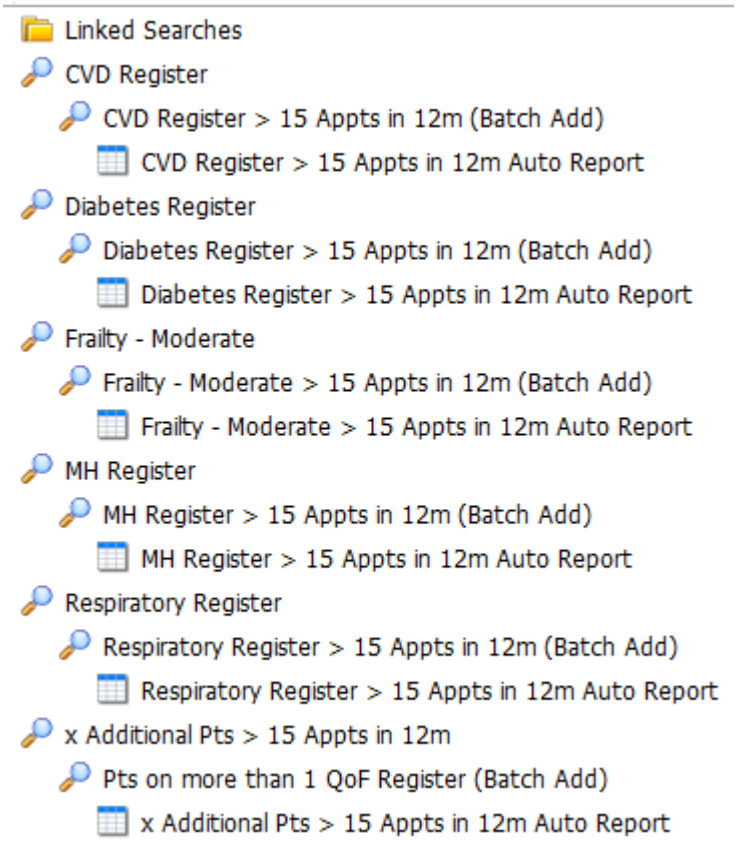
756261000000100 Well-being assessment for long term conditions reviewed

The following criteria is essential for payment:
The patient must have both a main AND a subcategory code applied (see batch adding section)

There is a separate folder which breaks down the health assessments by sub-category, for more information. These are split into those assessments which are in the one subcategory only (this is the one that will count towards the ICB target) and those assessments that are in multiple subcategories. It also provides you with a list of patients within the subcategory who have not yet had an assessment.



Additional LTC LES Cohorts (within the Aristotle Import Patient Lists folder)



Additional LTC LES cohort searches have been created for when you have exhausted your Aristotle patients lists. Aristotle lists should be the priority and not these searches. These searches match the subcategories for the LTC LES to enable the same batch adding and monitoring process. Any HHA's undertaken against this cohort will be included in the segmentation distribution as part of the activity monitoring searches and reporting.

The search parameters are as follows.

For the existing QoF CVD (CHD, Stroke/TIA, PAD, AF, HF), Respiratory (Asthma, COPD), Mental Health, Diabetes registers or Moderately Frail:

- Excluding EoL (PC Reg) and coded care home residents
- Excluding Population Segmentation LTC LES cohort (batch added in 26-27) or already assessed for 26-27
- 15 + appointments in a rolling twelve-month period.

For the PHM patient cohort

- Excluding anybody appearing in the searches above
- Excluding EoL (PC Reg) and coded care home residents
- Excluding Population Segmentation LTC LES cohort (batch added in 26-27) or already assessed for 26-27
- 15 + appointments in a rolling twelve-month period.
- On more than 1 QoF Register

Please note: the number of appointments can be adjusted to suit your practice.

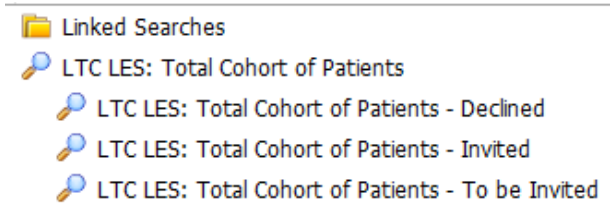
These should be batch added in the same way that you would for the Population Segmentation patient list from Aristotle (see batch add section). The searches have been labelled to indicate which search should be used for batch adding.

A report is attached to each of the searches which provides the number of appointments that a patient attended in the last 12 months.

It is essential that the search is only run and actioned after the Population Segmentation tool reports have been batch added for this financial year.

Invites

You may wish to use your own recalls system.



These searches use the following codes and will identify who has/hasn't had the invite code added and those who have declined.

756181000000103 |Well-being assessment for long term conditions offered (finding)|
756241000000101 |Well-being assessment for long term conditions declined (situation)|

xBI Reports
This folder contains the reports that we will send to BI.